

Temporary Elevator Protection

TRADE: ELEVATORS & HOISTING INTERFACES

LEADER GUIDE: 8-12 MINUTES

USE WHAT FITS TODAY

LEADER NOTE

Do not read this sheet word-for-word. Pick the sections that match today's task, point to the actual equipment/work area, and get the crew to answer the questions out loud.

WHY THIS MATTERS

Before work starts, use this Temporary Elevator Protection talk to cover removed barriers and changing floor openings. Point out the equipment, work zone and controls the crew will rely on today. Installation work often combines awkward positioning, temporary support, drilling/fastening and hidden conditions. The job is safe only when the substrate, support method, fastener/anchor plan and nearby utilities are verified before the load is released.

A SCENARIO TO DISCUSS

During Temporary Elevator Protection, the load or component can be held in place only if one worker stays in a pinch/crush position while another troubleshoots the attachment. What support or access change is needed before work continues?

BEFORE WORK STARTS

- Verify substrate/framing/blocking, the specified fastener/anchor and any manufacturer requirements before loading the assembly.
- Locate concealed electrical/plumbing/other services before drilling or cutting.
- Set temporary support/lifting aids and stage tools/fasteners so nobody has to improvise while holding the load.
- Identify the fall exposure and the approved protection before anyone enters the work area.
- Inspect guardrails, covers, anchors, ladders or lift components that the task depends on.

SAFE WORK SEQUENCE / CONTROLS

- Identify the fall exposure and the approved protection before anyone enters the work area.
- Inspect guardrails, covers, anchors, ladders or lift components that the task depends on.
- Keep access routes and working surfaces clear so workers are not forced toward an edge or opening.
- Control dropped-object exposure below elevated work and keep unauthorized workers out of the area.
- If the setup changes or the control for removed barriers and changing floor openings is not working, stop the job and fix it before continuing.

QUESTIONS THAT SHOULD CHANGE THE JOB

1. What substrate, framing, backing, or support is actually behind the finished surface, and how did we verify it?
2. How will the component/load be temporarily supported while the first connections or fasteners are installed?
3. What fastener, anchor, or connection is planned, and what field result would tell us the connection is not taking the load as expected?
4. What concealed electrical, plumbing, mechanical, or structural condition could be in the drilling/cutting path, and how are we checking for it?
5. What support or access change is needed before work continues?

MAKE IT REAL ON THE JOB

Show the actual substrate/fastener/support method and the drilling path before the first hole is made.

BEFORE YOU RELEASE THE CREW

Before the crew starts, everyone should be able to explain the hazard, point to the control being used today, and name the condition that would make the work stop.

ATTENDANCE & SIGN-OFF

Temporary Elevator Protection

Project / Job:		Date:	
Talk leader:		Location:	

CREW ACKNOWLEDGMENT

By signing, attendees confirm they participated in this toolbox talk and had the opportunity to raise job-specific questions. Signatures do not replace required training, qualifications, permits or certifications.

#	Name	Company / Trade	Signature
1			
2			
3			
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10			

QUESTIONS / CONDITIONS / CORRECTIVE ACTIONS

END-OF-TALK CHECK

☐ Crew can point to the main hazard.	☐ Critical control is in place and usable.
☐ The responsible person/check is clear.	☐ Stop/re-brief conditions were discussed.